Official Seal of the Ministry of Justice
of the Russian Federation
REGISTERED
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dd June 16, 2025

MINISTRY OF AGRICULTURE OF THE RUSSIAN FEDERATION
(Ministry of Agriculture of Russia)

ORDER

dd 15 May 2025 No. 335

Moscow

On Approval of the Procedure for Auditing Foreign Testing Laboratories (Centres) Conducting Laboratory Research to Determine the Residual Amount of Active Substances of Pesticides and Agrichemicals in Plant-Based Products Intended for Import into the Russian Federation

In accordance with Part 3 of Article 20^1 of Federal Law No. 109-FZ dated July 19, 1997, "On the Safe Handling of Pesticides and Agrochemicals," and Clause 1 of the Regulations on the Ministry of Agriculture of the Russian Federation, approved by the Government of the Russian Federation Decree No. 450 dated June 12, 2008, I hereby o r d e r:

To approve the attached procedure for auditing foreign testing laboratories (centres) conducting laboratory research to determine the residual amount of active substances of pesticides and agrichemicals in plant-based products intended for import into the Russian Federation

Acting Minister *(signature)* M.A. Titov

APPROVED by
the Order of the Ministry of
Agriculture of Russia No. 335
dd May 15, 2025

PROCEDURE

for Auditing Foreign Testing Laboratories (Centres) Conducting Laboratory Research to Determine the Residual Amount of Active Substances of Pesticides and Agrichemicals in Plant-Based Products Intended for Import into the Russian Federation

1. Audit of foreign testing laboratories (centres) conducting laboratory research to determine the residual amount of active substances of pesticides and agrichemicals in plant-based products intended for import into the Russian Federation (hereinafter respectively referred to as the audit, laboratory (center) shall be carried out by authorized officers of the Federal Service for Veterinary and Phytosanitary Surveillance[1] (hereinafter referred to regulatory authority).

2. The basis for conducting an audit by the regulatory authority is the receipt by post or e-mail using the information and telecommunications network "Internet" (hereinafter referred to as the "Internet") by the regulatory authority of an application in any form from an authorized body of a foreign state to conduct an audit (hereinafter referred to as the application) with attached information about the authorized body of the foreign state and its laboratories (centres) accredited by accreditation bodies (the recommended sample is given in Appendix No. 1 to this Procedure), as well as: documents that contain information confirming the competence (accreditation and (or) certification) of laboratories (centres);

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[1] Paragraph nine of Article 4, part three of Article 20[1] 201 of the Federal Law No. 109-FZ dd July 19, 1997, "On the Safe Handling of Pesticides and Agrichemicals", Clause 1 of the Regulations on the Federal Service for Veterinary and Phytosanitary Surveillance, approved by the Government of the Russian Federation Decree No. 327 dated June 30, 2004.

Documentation of the laboratory's (centre's) management system (including the quality assurance procedure manual, work instructions, and documents relating to applied test methods);

documents containing information on the organizational structure, form of ownership and organizational and legal form of the laboratory (centre);

documents containing information on coverage of existing liability risks (including information on liability insurance, information on the scope of insurance);

Documents containing information on the laboratory management's commitment to impartiality in accordance with clause 4.1.2 of the interstate standard GOST ISO/IEC 17025-2019 "General requirements for the competence of testing and calibration laboratories," approved by Order No. 385-art 2 of the Federal Agency for Technical Regulation and Metrology dated July 15, 2019, and enacted as a national standard of the Russian Federation starting from September 1, 2019 (hereinafter referred to as GOST ISO/IEC 17025-2019).

Documents reflecting the information systems used by the laboratory (centre) and their functions;

Documents outlining the laboratory's (centre's) access to data and information management in accordance with clause 7.11 of GOST ISO/IEC 17025-2019.

Test report template for determining the residual amount of active substances of pesticides and agrichemicals in plant-based products;

List of foreign regulatory legal acts required for the operation of laboratories (centres).

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[2] M., Standardinform, 2019

Documents declared for accreditation or falling within the scope of accreditation and/or certification of laboratories (centers), which include testing requirements, such as standards.

3. Within 15 working days from the date of receipt of the application and the documents specified in Clause 2 of this Procedure, the regulatory authority shall make a decision to conduct an audit and approve the audit program to be carried out by the Federal Service for Veterinary and Phytosanitary Surveillance (Rosselkhoznadzor) for foreign testing laboratories (centres) conducting laboratory research to determine the residual amount of active substances of pesticides and agrichemicals in plant-based products (hereinafter referred to as the decision to conduct an audit, and audit program, respectively) (a recommended template is provided in Appendix No. 2 to this Procedure), shall determine the audit format (on-site or remote audit), the date, and duration of the audit, or shall issue a decision to reject the audit request in accordance with Clause 4 of this Procedure.

The decision to conduct an audit, along with the audit program for each laboratory (centre), shall be formalized by an audit order (hereinafter referred to as "the Order") issued by the regulatory authority. The Order shall be signed by the head of the regulatory authority (or an authorized substitute).

Copies of the Order shall be sent to the authorized body of the foreign state and to the laboratory (centre) within 7 working days from the date of its signing, using one of the methods specified in the first paragraph of Clause 2 of this Procedure.

4. The regulatory authority shall decide to reject the audit of a laboratory (centre) if any of the following grounds exist:

a) if the authorized body of the foreign state has submitted an incomplete set of documents as required under Clause 2 of this Procedure;

b) if a natural or man-made emergency[3] has occurred in the Russian Federation and/or the foreign state that makes it impossible for the regulatory authority to conduct an audit, except for a remote audit.

5. The regulatory authority's decision to reject the audit, stating the reasons for such rejection, shall be sent to the authorized body of the foreign state within 7 working days from the date of its adoption, using one of the methods specified in the first paragraph of Clause 2 of this Procedure.

6. The duration of the audit shall be determined by the regulatory authority based on the scope of the laboratory's (centre's) accreditation and the audit program, but shall not exceed 15 working days from the start date established in accordance with Clause 3 of this Procedure.

7. During the audit, the documents submitted in accordance with Clause 2 of this Procedure shall be reviewed, along with the information contained therein, as per the approved audit program.
On-site audits shall be conducted directly at the laboratory (centre).

8. The officials of the regulatory authority authorized to conduct audits, including experts in the determination of residual amount of active substances of pesticides and agrichemicals in plant-based products (hereinafter referred to as the 'audit team'), as well as the audit team leader, shall be designated by an order of the regulatory authority.

9. Remote audit is carried out in one of the following cases:

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3 Article 1(1) of Federal Law 68-FZ (1994) on Natural/Industrial Emergency Protection

a) occurrence of the circumstance specified in Subclause "b" of Clause 4 of this Procedure;

b) an audit of the laboratory (center) was conducted no more than 2 years ago, and no violations were identified during this period regarding the determination of residual amount of active substances of pesticides and agrichemicals in plant-based products imported into the Russian Federation that were tested by such laboratory (centre).

10. The audit of the laboratory (centre) shall be conducted in accordance with Sections 4-7 of GOST ISO/IEC 17025-2019, covering the following areas:

a) audit of the laboratory's (center's) compliance with competence criteria;

б) audit of the laboratory (centre) research processes for the purpose of determining the residual amount of active substances of pesticides and agrichemicals in plant-based products;

в) evaluation of the application of research (test) methods for determining residual amount of active substances of pesticides and agrichemicals in plant-derived products.

11. When conducting a remote audit, submission of the documents specified in Clause 2 of this Procedure may be performed using one of the methods provided for in the first paragraph of Clause 2 of this Procedure.

A remote audit shall be conducted using video conferencing tools, including photo documentation, audio recording, or video recording

12. Based on the audit results, the regulatory authority shall, within 7 working days from the audit completion date, prepare an audit report on the findings for the foreign testing laboratory (centre) conducting laboratory research to determine residual amount of active substances of pesticides and agrichemicals in plant-based products (hereinafter, the 'Audit Report') (a recommended template is provided in Appendix 3 to this Procedure)."

The audit report shall be signed by the audit team leader and all members of the audit team

13. The regulatory authority shall, within 7 working days from the date of signing the audit report, send copies thereof to the authorized body of the foreign state, and the audited laboratory (centre), using one of the methods specified in the first paragraph of Clause 2 of this Procedure.

Appendix No. 1
for Auditing Foreign Testing Laboratories (Centres) Conducting Laboratory Research to Determine the Residual Amount of Active Substances of Pesticides and Agrichemicals in Plant-Based Products Intended for Import into the Russian Federation

Recommended template

INFORMATION

On the Authorized Body of a Foreign State and Its Accredited Laboratories (Centres) Recognized by Accreditation Bodies

Ser. No.	Name of a foreign state	Full name of the authorized body of a foreign state	Full name of the laboratory (centre)	Laboratory (Centre) Ownership Type (state-owned, private)	Physical Address of the Laboratory (Centre	Scope of accreditation of the laboratory (centre) (if any)	Details (number, date of issue) of the document confirming the scope of accreditation of the laboratory (centre) (if available)	Validity period of the laboratory's (centre's) accreditation scope (if applicable)	Name and physical address of the authorized body that issued the laboratory's (centre's) accreditation certificate	Web link (URL) to the laboratory's (centre's) accreditation certificate in the Internet telecommunications network (if available)	Laboratory's (Centre's) Accreditation Status with Accreditation Bodies
1.	2	3	4	5	6	7	8	9	10	11	12
2.											
No.											

Appendix No. 2
to the Procedure for Auditing Foreign Testing Laboratories (Centres) Conducting Laboratory Research to Determine the Residual Amount of Active Substances of Pesticides and Agrichemicals in Plant-Based Products Intended for Import into the Russian Federation

Recommended template

AUDIT PROGRAMME
of the Federal Service for Veterinary and Phytosanitary Surveillance (Rosselkhoznadzor) for Foreign Testing Laboratories (Centres) Conducting Laboratory Research to Determine Residual Amount of Active Substances of Pesticides and Agrichemicals in Plant-Based Products"

in the period from __.__.____ to__.__.____ for a period of ____days

Ser. No.	Full name of the laboratory (centre)	Physical address of the laboratory (centre)	Audit Period	
			Dates	Duration (days)
1.				
2.				
No.				

Appendix No. 3
to the Procedure for Auditing Foreign Testing Laboratories (Centres) Conducting Laboratory Research to Determine the Residual Amount of Active Substances of Pesticides and Agrichemicals in Plant-Based Products Intended for Import into the Russian Federation

Recommended template

AUDIT REPORT

on the findings for the foreign testing laboratory (centre) conducting laboratory research to determine residual amount of active substances of pesticides and agrichemicals in plant-based products

No.	List of information	Content of information
1	Date, time and place of drawing up the report	
2	Date and number of the document on the basis of which the audit was conducted	
3	Last name, first name, patronymic (if any) of the audit team leader and its members	
4	Name of the foreign testing laboratory (centre)	
5	Last name, first name, patronymic (if any) and position of the representative of the foreign testing laboratory (centre) present during the audit	
6	Date, time and place(s) of the audit	

Description of processes, discrepancies and comments (if any):

_____

_____.

Conclusion about _____

(confirmation (non-confirmation) of the competence of a foreign testing laboratory (centre)

_____.

methods and results of laboratory research)

Audit team leader _____/_____.

(signature) (last name, first name, patronymic (if any)

Audit team members: _____/_____;

(signature) (last name, first name, patronymic (if any)

_____/_____.

(signature) (last name, first name, patronymic (if any)